

**PATIENT INFORMATION**

Name: \_\_\_\_\_ DOB: \_\_\_\_\_

SSN: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_

**Emergency Contact**

Name: \_\_\_\_\_ Phone number \_\_\_\_\_

**OTHER PROVIDER INFORMATION**

Primary Care MD: \_\_\_\_\_ Phone # \_\_\_\_\_

Pharmacy: \_\_\_\_\_ Phone # \_\_\_\_\_

Referring MD: \_\_\_\_\_ Phone # \_\_\_\_\_

**RELEASE & ASSIGNMENT OF INSURANCE BENEFITS**

\_\_\_\_\_ (initial) I hereby authorize Windy A. Olaya, MD to release any and all medical information needed to process my insurance claim or for utilization review and financial audit. I hereby authorize any insurance company to pay the proceeds of any benefits due me directly to Windy A. Olaya, MD.

\_\_\_\_\_ (initial) Bills are ONLY sent by email, please provide information.

\_\_\_\_\_ (initial) Appoint reminders are only done via text message. I understand that if I am late for an appointment, I may have to wait. If I am 15m late for an appointment, I may be rescheduled.

\_\_\_\_\_ (initial) I know it is my responsibility to make sure my insurance information is up to date and correct. I understand I will be liable for all charges not covered by the insurance.

Pateint's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\* Patient is Spanish Speaking and this form was translated by Griselda Rameriz \_\_\_\_\_